

**LOS RANCHITOS CABANA CLUB Board of Directors Meeting  
Minutes: January 22, 2018 7:00 pm at Round Table Pizza**

1. Meeting Call to Order: 7:06 PM
2. Roll Call
  - a. President: Pete Hanaray
  - b. Vice President: Brooke Brooks
  - c. Secretary: Jeremy Scheerer
  - d. Aquatics: Nada Meck
  - e. Facilities: Gary Coluccio
  - f. Membership: Sue Ott
  - g. Additional participants: Ann Tucker, Jeff Williams
3. Approval of Minutes
  - a. December 20th, 2017 Board Meeting. **Motion by Jeremy Scheerer to approve minutes, seconded by Gary Coluccio. Approved.**
4. New Business
  - a. LRCC Website Update and 2018 Season Applications
    - i. The website has not been maintained recently. Sue Ott has volunteered to update the straight forward items on the web. We can also contact Mike Salib to help train a new webmaster. Jeremy Scheerer will provide the login/pass info to Sue
    - ii. There are multiple forms that need to be updated in Signup Genius that are linked to the webpage
    - iii. The opening page will need to be revised to align to the new language in the updated bylaws
    - iv. The Registration form is a Woofu document and will need to be updated
    - v. Membership page has links to multiple forms
    - vi. The new Swim Team form will be linked to the Registration page
    - vii. Other pages will need to be updated to reflect the 2018 information and dates. There are some pages that will need to have the 2017 information removed until updated information is available
    - viii. We currently don't have a Party Planner and the Party information on the website will need to be addressed
    - ix. Brooke Brooks has volunteered to take over the Signup Genius maintenance
    - x. Sue has offered to update the information needed by the end of January
    - xi. Sharks Registration Forms Part II is a league required form and will need to be posted as well
  - b. 2018 Schedule Review
    - i. 2018 Board Election Date: The election date will be shortly before the LRCC official opening date. This will be March 24th, 2018
    - ii. 2018 Opening Date: Planned opening on April 7th, 2018. March 10th will be the Spring Cleaning date. During the Spring cleaning the tree should be assessed. Pete Hanary will check on a tree removal service.
  - c. Community Postcards
    - i. Postcards will need to go to the printer by Feb 9th for the election and opening dates
    - ii. A proof with 2018 dates was reviewed. A final copy will be distributed to the Board for review. The cost of the printing will be approximately \$400
    - iii. Jeremy Scheerer will send out a message to request LRCC members that are interested in becoming Board Members. Responses will be directed to the Vice President. We need to specify there is a minimum time commitment to support. I.e. you cannot miss more than three consecutive meetings. And there is most likely a monthly effort of more than 10 hours. In the message we'll just state there is a discount if elected
  - d. Swim Team Signup

- i. In addition to the topics above, the Swim Team would like to send out a save the date message
  - e. Millennium Xtra Software Update
    - i. The Millennium group has updated their process and the yearly cost of support will be \$432. With the new process, there will no longer be a need for the large up-front cost
- 5. Reports of Officers, Boards, Standing Committees
  - a. President
    - i. Nothing significant to report
  - b. Vice President
    - i. Easy up frames are still outside. Gary Coluccio will cut up the frames and will recycle. He will coordinate with Jeremy Scheerer to help with the activity
  - c. Secretary Report
    - i. We've been banking with Chase Bank in Saratoga but there is no driver for using that particular branch. Future activities could be conducted at other branches
  - d. Facilities Report
    - i. Pool is running in good shape, new chemicals will be ordered tomorrow
    - ii. Daniel has vacuumed it out
    - iii. We will transition to cellulose filters
    - iv. We need to get the heaters fixed. And Pete has been coordinating with the company. We should have the heaters fixed at least one week before opening. The estimated cost to refurbish both heaters will be approximately \$800
    - v. The existing fountain still needs to be removed
    - vi. The umbrella stands still need to be removed
    - vii. The Insurance discussions last season were a little painful in terms of getting information following the storm. Gary was going to see if there are other companies that cover clubs/activities like ours
  - e. Aquatics Report
    - i. Swim Lessons were a big draw last year. Having bios on the site would be appreciated. Right now the scheduling of individual lessons is a manual process and we need to research how best to capture/identify the sign up times
  - f. Membership Report
    - i. No updates at this time
  - g. Bookkeeper Report
    - i. The debit card is on the way. And we'll need to move regular expenses over to this new card. The card will need to be locked up when not in use
  - h. Report of Committees
    - i. Swim team Update
      - 1. Team would like to be able to tell Sharks members by February 15th, the team schedule.
      - 2. Team would like to change their hiring practices. The transition would focus on bringing in high school volunteers as CITs. This year, the Team would still need to hire the same number of Assistant Coaches. All volunteer positions would come from Members
      - 3. The application process has selections for Lifeguard and Assistant Coach
      - 4. Celeste Gaither would like to ensure that the Insurance payments don't cover the period this season until the pool is open
    - ii. Bylaw Update - Nothing significant to report
    - iii. Socials Activities Update - Nothing significant to report
- 6. Next Board Meeting Scheduling
  - a. February 12th, 2018. At 7pm.
- 7. Adjournment at 8:55 PM