

**LOS RANCHITOS CABANA CLUB Board of Directors Minutes
Monday - June 18, 2018 6:45 pm at LRCC**

1. Meeting Call to Order: 7:01pm
2. Roll Call:

President: Pete Hanaray	Vice President: Brooke Brooks
Secretary: Deborah Wilson	Membership: Sue Ott
Aquatics: Nada Meck	Director1-At Large: Celeste Gaither
Bookkeeper: Jeff Williams	
3. Approval of Minutes:
 - a. May 23, 2018 Board Meeting. **Motion by Brooks** to approve minutes, **seconded by Hanaray. Approved.**
4. New Business
 - a. New Keys will be needed soon, only 15 left and new members still joining. Currently have 215 memberships, maximum is 273. Minimum order is 100 @ \$4 each plus shipping, approximate cost will be \$425-\$450. **Motion by Wilson** to order 100 new keys, **seconded by Gaither. Approved.**
5. Status of May Action Items
 - a. Parties and inclement weather:
 - i. Action Item: Debbie to write and place a notice in the party binder outlining Board Approved, Club Enforced party cancellations wrt refunds
 - b. One of the two heaters not working.
 - i. Action Item: Pete found new repair service, needs to schedule repair. ii.
 - c. Newsletter
 - i. Action Item: Debbie to work on newsletter for July using mailchimp
 - d. Metal Piece for old drinking fountain - installed
 - e. wufoo blip - pending
 - f. Google Voice setup for CodeBrown vs. CodeGreen vs. Real Emergency - posted on office window with office hours
6. Reports of Officers, Boards, Standing Committees
 - a. President - nothing to report
 - b. Vice President
 - i. Fountain Update: Took 2+ years to get the fountain installed so it is no longer under warranty. The company took pity on my story of being a volunteer run community pool and extended our coverage. Repair person scheduled for 6/20/2018 3pm
 - ii. Eye wash station was filled
Action Item: Need someone to take responsibility AND put a reminder on their phone to empty and refill it in December and again in June.
 - iii. Lube for umbrella receivers order two tubes arriving 6/19
 - c. Treasurer - absent with a sick child - updates via email as follows
 - i. Quickbooks updated from all the way back to January and up to June 15th with deposits from Stripe.
 - ii. Checks needing signatures will be in office 6/19 in the evening.
 - iii. Will send out individual reports once more updates are made.
 - iv. Action Item: a list of budget line items for ease of reporting would be very helpful

d. Secretary

- i. Filed form with Secretary of State Statement of Information form to report change of board positions for non-profit and paid \$20 for Required Periodic Filing

e. Facilities

- i. Health Department Report: no significant issues reported; however, items they note were: pool occupancy sign needs to be posted, chlorine bucket low, skimmer flaps missing, flow meter in pump room needs attention
Action Item: Gary to write up blurb for newsletter about the recurring problem with the skimmer flaps breaking which is costing money (\$18 per) to replace, problems with the filtration, and health dept warnings
- ii. the new skimmer flaps are spring loaded which may help in keeping them in place
- iii. one new vent fan installed, timer clock face replaced, swings greased
- iv. chemicals are good however Daniel knows to keep an eye on cloudiness
- v. discussion about looking at the reserve study that shows we only have 1 year left on the filter and perhaps we need to be considering a sand filter which is better but costs \$15k
- vi. Daniel is doing a great job as our certified pool operator and recently changed the filter media. He is compensated with a membership and is working well with Gary.
Action Item: Gary to discuss with Daniel and then write up a list of job expectations for our certified pool operator so that it is documented in case of emergency and for any future changes in position.
- vii. Guards should not be handling chemicals or backflushing
- viii. Additional Action Items: new sail cover for the ping pong table area, need volunteer to install new ignitor on bbq #1, both outer bbq's need new batteries in the start keys

f. Aquatics

- i. Joe providing good customer service for parties.
- ii. Action Item: Next year - provide flyer to school party participants offering early bird discount by June 15 which was done last year and brought in a few new memberships. Just an oversight this season.
- iii. Lifeguards are doing a good job, everyone reading emails, Courtney & Joe working together in scheduling regular guards & party guards to cover overlap.
- iv. in service training was completed last month, which also covered breaks and patrolling the pool.
- v. Action Item: guards expectations need to be laid out now for the rest of the season they are getting paid and should be made aware of state law in terms of breaks, they can be stocking fridge, wiping tables, sweeping pool, straightening chairs, checking bathrooms, brushing pool is dependent on pool condition.
- vi. Swim lessons: lots of privates - 55 ½ hr lessons
- vii. Action Item: Nada will ask her firefighter friend to join us for a meeting and give us the lowdown on having a cpr/aed on site wrt proper operation and maintenance.

h. Membership

Membership counts as of 6/18/18	Total Members	Number of Families with Children					Total Children
		4 Children	3 Children	2 Children	1 Children	0 Children	
LRCC Membership PLUS Sharks Swim Team	60	1	13	45	1	0	60
NEW Family Membership (not a Member in 2017)	32	2	6	21	3	0	32
RETURNING Family Membership (Member in 2017)	95	7	17	54	12	5	95
Senior Membership	5					5	5
General Count	192	10	36	120	16	10	192
Sharks Swim Team ONLY: No Recreational Swim (Program Member)	23	0	3	14	6	0	23
Program Count	23	0	3	14	6	0	23
Grand Total	215	10	39	134	22	10	215

2018 Membership Discounts:

THANKU - Good Neighbor = 4	THANKU - Outgoing Board = 1
Welcome - Incoming Board = 2	YOUROCK - Board & Compensation = 15
YOUROCK - Lifetime = 4	Good Swim - Parent Committee = 13
First Swimmer Free = 2	

i. Report of Committees

i. Parties: Joe Bellantoni reports that as of Sunday June 17, 2018, LRCC has had 32 parties, with average attendance at 43 people. 6 school parties generated \$2400 in income. Total current party income is \$5884. All deposits as all have been returned.

ii. Swim team:

1. First home meet vs. Encore was a success! Big Thank you to Daniel for fixing the murky water prior to the meet.
2. Morning practices began 6/18; Monday evening practices done for the season.
3. Sharks Night at the pool is Saturday, 6/23 7-10pm. Courtney has scheduled guards.
4. Blocks are becoming increasingly harder to remove from deck. We have tried sanding them & contacting the supplier for materials to grease (pool safe).
5. First away meet is this Saturday 6/23 against Morgan Hill.
6. VAL pre champs meeting will be held at LRCC 6:30PM on 7/17. Will be submitting Splash fee to treasurer in a few weeks.

iii. Bylaw: 2 checks to attorneys for bylaw review. Noted that civil codes override bylaws

iv. Socials: 4th of July Celebration on Sunday - July 1

6. Next Board Meeting Scheduled for Monday July 30 @ 6:45

7. Adjournment: 8:51pm