

**LOS RANCHITOS CABANA CLUB Board of Directors Minutes  
Monday - October 1, 2018 7:00 pm at LRCC**

1. Meeting Call to Order: 7:09 pm
2. Roll Call: Nada Meck, Brooke Brooks, Deborah Wilson, Sue Ott, Gary Coluccio, Eilis Stokes-Cerda  
Anne Tucker
3. Last Day - Sunday - Oct 14th, Closure - Monday - Oct 15th, Winterization - Saturday - Oct 27th
4. Approval of Minutes: August 20, 2018 Board Meeting. **Motion by Gary Coluccio** to approve minutes, **seconded by Nada Meck. Approved.**
5. Pending Action Items
  - a. one of the two heaters not working
    - i. 2 quotes for new heaters/filters:
      - Southbay Water Tech - \$20K for 2 new heaters, service filters, caulking around deck
      - Leslie's - \$25K new heaters, new filters, no caulking
    - ii. Gary will call Los Gatos Pool to ask who they use for service for a 3rd quote and discuss quotes with Daniel. Then he will email Board with his recommendations and for approval so that we can get it scheduled.
  - b. mid-pool light was loose, tightened but still needs attention, pending pool drain
  - c. wufoo blip - pending
  - d. AED research - in progress - Nada planning to talk to cousin about a service contract
  - e. write up a list of job expectations for our certified pool operator so that it is documented in case of emergency and for any future changes in position
  - f. items for next year
    - i. purchase and install new sail cover for the ping pong table area
    - ii. provide flyer to school party participants offering early bird discount by June 15 which was done last year and brought in a few new memberships
    - iii. purchase and install a different kind of cover by pavilion
    - iv. check effectiveness of Lube for umbrella receivers - check at opening in April
  - g. Eye Wash Station: Need someone to take responsibility AND put a reminder on their phone to empty and refill it in October and April which corresponds with close and open of season
6. ByLaw Committee - carried over from last meeting
  - a. Billing inquiries with the law firm to be followed up by Mike.
  - b. Question about what filing might be necessary with the county once new bylaws are passed.
  - c. After the bylaws are approved by the Board, procedures regarding voting them in need to be ironed out to stay within the confines of the terms stated in the proposed bylaws.
7. Reports of Officers, Boards, Standing Committees
  - a. President - absent
  - b. Vice President - will post end of season notice
  - c. Treasurer
    - i. spreadsheet on parties in progress
    - ii. party deposit of \$50 was done online. Sue and Eilis working on who needs a refund.
  - d. Secretary
    - i. out of town all of December until mid-Jan
  - e. Facilities
    - i. Chemical levels have been running fine.
    - ii. bathroom toilet and men's room sink fixed
    - iii. received chair counts via email from Eilis
    - iv. Pool temp running pretty consistent, between 80 and 83 degrees
    - v. replaced lightbulbs, changed light timers winterization
  - f. Aquatics
    - i. guards finished
  - g. Membership:
    - i. 222 memberships for 2018 season totaling \$152,806 - \$148,331.63 ???
    - ii. key system was fixed remotely, flag in system was set incorrectly
  - h. Report of Committees
    - i. Parties: There were 48 or 49 parties.
    - ii. Swim team:
    - iii. Socials:
7. Next Board Meeting Scheduled for Monday November 26, 2018 @ 7:00 at Debbie's house
8. Regular Adjournment: 8:18pm