

LOS RANCHITOS CABANA CLUB Board of Directors Meeting Minutes
Monday, November 26, 2018 7:00pm
At Wilson Residence - 1620 Palo Santo Dr. Campbell

1. Meeting Call to Order: 7:12pm
2. Roll Call: Brooke Brooks, Pete Hanary, Daniel Ruegemer, Sue Ott, Nada Meck, Debbie Wilson, Jeff Williams, Gary Coluccio, Anne Tucker
3. Approval of Minutes: October 1, 2018 Board Meeting.
Motion by Gary Coluccio to approve minutes, **seconded by Sue Ott. Approved.**
4. ByLaw Committee Update - carried over from last meeting
 - a. Billing inquiries with the law firm to be followed up by Mike.
 - b. Question about what filing might be necessary with the county once new bylaws are passed.
 - c. After the bylaws are approved by the Board, procedures regarding voting them in need to be ironed out to stay within the confines of the terms stated in the proposed bylaws
5. Current Action Items:
 - a. Regarding new heaters & filters:
 - i. Decision needs to be made and work scheduled for new heaters and whether to replace or service filters. Gary got 2 quotes for new heaters/filters:
 1. Southbay Water Tech - \$20K for 2 new heaters, advises that new filters are not required as current ones could be serviced. They can provide sand filters for \$5K. We could install new heaters first and change out filters later.
 2. Leslie's - \$25K new heaters, new filters
 - ii. Daniel comments that the current filters require large amounts of carcinogenic chemicals during peak season and it needs a lot of attention during those times. He thinks the sand filters can be automated via valves with no chemicals and sand needs replacing every 3-5 years.
 - iii. Additional questions: ask experts about the status of our ventilation, quotes for automation of filters, pump and warranty
 - b. mid-pool light tightened but still needs attention, pending pool drain - Southbay to fix
 - c. wufoo blip - pending
 - d. items for next year
 - i. purchase and install new sail cover for the ping pong table area
 - ii. provide flyer to school party participants offering early bird discount by June 15 which was done last year and brought in a few new memberships
 - iii. purchase and install a different kind of cover by pavilion
 - iv. check effectiveness of Lube for umbrella receivers - check at opening in April
6. Reports of Officers, Boards, Standing Committees
 - a. President - new fridge for pavilion acquired, will remove old one
 - b. Vice President -
 - i. Brooke reports that the winterization day had just enough volunteers. Remaining winterization items:
 - umbrella receivers are still in because they are stuck
 - speakers on fence need to be removed. Board discussed bagging instead of removing
 - dumpster needs to be locked
 - sprinklers need to be turned off
 - gardeners need to remove clippings as no dumpster will be available in off season
 - remove sail
 - ii. Membership survey in the works
 - iii. Video cameras glitching - need to locate warranty info. Will try new HDMI cable
 - iv. Remaining mulberry tree needs removing. Contacting gardener and city for direction
 - c. Treasurer - 31.5K in reserve
 - d. Secretary - Debbie leaving for a 7 week trip to Florida, returning January 18.
 - e. Facilities
 - i. Gary paid Southbay \$2400 for new caulking which is completed so if we ever get rain we won't have any more seepage. Job well done and prompt.
 - ii. Gary has the swings down and will take care of the eye wash station. We will need new popup tops, frames are okay for continued use.

iii. Daniel provided a list of pool operator responsibilities as follows:

Regular season:

- Maintain water quality by
 - frequent checks and water analysis (at least 2-3 times a week)
 - monitoring chemical supply and replenish chemicals (Chlorine, Muriatic Acid, Cyanuric Acid) as needed
- Visual checks, removing debris by sweeping and vacuuming
- cleaning skimmer baskets and pump basket from debris
- monitoring filter condition and flush/cleanse filters as needed (usually 1-2 times per week) by flushing filters repeatedly and adding new filter material (cellulose or DE)
- Check water temperature, adjust heaters as needed
- Check pool for visual algae growth and other problems and treat as needed (e.g. black algae treatment about twice a year)
- Emergency response to fecal accidents
- Check machinery and plumbing in pump room (chemical pumps, gauges, filters, main pump, controller, piping, flow meter, valves) and repair as needed or call for help if can't be fixed
- Program pump controller to regulate heater relay & pump speed as needed
- Take water sample to Leslies for full analysis 3-4 times a year to check for problems and remedy as needed (e.g. Nitrates, Phosphates, Metals/Copper in water etc.)

Off Season:

- Occasional checks (about twice per month) to ensure chemical levels are in spec and replenish as needed
- Check machinery in pump room working correctly
- After storms remove debris from pool and baskets
- Flush/clean filters as needed, usually once a month

f. Aquatics - Nada reports that the AED research shows:

- Most AED units come with a battery that is "good"(pending usage) for 5 years.
- Each unit requires 2 sets of adult electrode pads and 1 set of child electrode pads. These pads are "good" for approximately 18 - 24 months before they must be replaced at a cost of approximately \$125.00 each. The website for cost comparisons and shopping is the AED Outlet

http://www.aedoutlet.com/?adid=1044&content=&gclid=EA1aIQobChMIgaOK9Ock3QIVB1qGCh24jQt5EAYASAAEgJ2vPD_BwE

g. Membership - Sue has been working on reconciling the party spreadsheet, making sure all the paperwork is in order and reimbursements match up and have been given appropriately for the 2018 season. Two party throwers need to provide receipts. Also, Sue is reconciling the participation refunds.

Official 2018 LRCC Calendar of Parties -

https://docs.google.com/spreadsheets/d/1L_Z7gVXnldeRcJQEi8LbZZxwaNTi7UxaylHv_ZEdmXc/edit?usp=sharing

School parties.....6 (Campbell Christian, EDS, Forest Hill & St. Lucy's)

Non-school parties35

Total.....41 held between 4/29/18-9/23/18

- h. Director At-Large 1 - nothing to report
- i. Director At-Large 2 - nothing to report
- j. Bookkeeper - nothing to report
- k. Report of Committees
 - i. Swim team Update - next meeting we will discuss hours and present event dates
 - ii. Socials - nothing to report

7. Next Board Meeting Scheduled for January 21, 2019

8. Adjournment - 8:45pm