

LOS RANCHITOS CABANA CLUB Board of Directors Meeting
Agenda: Wednesday, April 19th, 2023 7:30pm at LRCC

1. Meeting Call to Order: 7:40pm
2. Roll Call of Board Members: Geoff Beckstrom, Celeste Gaither, Kristine Grim, Anne Tucker, Eric Solberg, James Gardner, Eilis Cerda, Kasia Murdoch
3. Celeste Gaither motions to move the social committee to the beginning of the meeting. Geoff Beckstrom seconds; Motion passed unanimously.
 - a. Flyer made with all events for the year
 - b. Utilize mailchimp to reach out to members
 - c. Gave feedback on dates
 - d. Post flyers at gate entrances and on bulletin board
 - e. Budget: if asking for donations, communication needs to specify what the donations will be used for
 - f. Use SignUp Genius to solicit donations of items/volunteers
 - g. Talk to Kasia about creating a QR code for socials
4. Approval of Minutes from Special Meeting in March: Kristine Grim motions to approve the minutes; Eric Solberg seconds; motion passed unanimously.
5. Old Business
 - a. FILE - SC County 571-L Business Property Statement--Action item for Pete Hanaray; James to check in with Pete
 - b. Action Item for all members: Update the Roles and Responsibility Document for your board position by end of the year. Doc called: Copy of LRCC Board Positions 2023
 - i. Kristine is combining the documents
 - ii. Everyone to review and suggest edits
 - c. James Gardner to look into getting a deposit box for cash sales of water/otter pops..etc. installed into the office door; The Board has decided to use a cashless system--QR code for purchasing drinks/otter pops
 - d. Onario: onboarding--Jeff needs a direct deposit form and current address. Celeste will handle onboarding
6. New Business
 - a. Lifeguard shortage--Certification assistance from LRCC
 - i. Need a minimum of 10 people to set up a class at LRCC for certification
 - ii. Will request for next year's budget and try to combine with Westgate to get a joint class
 - iii. Have Laura Davis add to the next newsletter that we are looking for lifeguards and office staff
 - b. Facility Committee rotation plan--Have a schedule of who is going to the pool and have committee members check in with a head committee member.
 - c. Gardener update--Hired and already servicing facilities
 - d. Office staff hiring--Need applicants
 - e. Geoff Beckstrom motions to offer a full membership compensation to the social committee and a full membership to a party coordinator. Anne seconds; Motion passed unanimously
 - f. Office locks and noise update
 - g. Garbage update--Eilis will call and make sure service for large dumpster is getting picked up and yard waste bins need to be returned.
 - h. [LRCC List of Critical Board of Directors Activities](#) --Needs updating for 2023
 - i. Geoff Beckstrom motions to approve recurring payments for the year to West Valley Collection, PG&E, Hummingbird gardner, Chase loan, Comcast, Intuit, Orkin, SJ Water; Kristine Grim seconds; Motion passed unanimously
7. Reports of Officers, Boards, Standing Committees
 - a. President: AED is ordered

- b. Vice President: Email transition is complete; Bank appointment is made to add names to the account
- c. Treasurer: Have about 70% of our budgeted membership; swim team is at 104% of budget
- d. Secretary
- e. Facilities
- f. Aquatics:
- g. Membership:

Stripe + Cash Transactions (QuickBook sub-accounts) - YTD as of 03/15/23

Account Number	Account Description	Stripe Amount	Cash Amount	Combined Amounts
Total Gross amount collected.....		54,470.50	620.00	55,090.50
4010	Membership Dues	37,390.00	615.00	38,005.00
	LRCC Early Reg Disc	-1,500.00	-25.00	-1,525.00
	Membership Discount	-1,575.00	-295.00	-1,870.00
4020	Shark Program Fees	2,750.00		2,750.00
4025	Participation Fee	2,750.00	50.00	2,800.00
4030	Key Fees	280.00		280.00
4110	Swim Lessons - Private			
4120	Swim Lessons - Group			
4130	Swim Lesson Program Fees			
4210	Party - Member			
4225	Party Fees - Deposit			
4510	Sharks Reg Member	15,000.00	250.00	15,250.00
	Sharks Early Reg Disc	-1,000.00	-25.00	-1,025.00
	Sharks Fees Comp	-1,800.00		-1,800.00
4520	Sharks Swim-A-Thon	2,150.00	50.00	2,200.00
4910	Pool Snack Income	0.50		0.50
4920	Guest Passes	25.00		25.00
6225	Party Fees - Refund			
6310	Shipping & Handling			
	Sub-total	54,470.50	620.00	55,090.50
6350.1	Stripe Fee	-1,651.96		-1,651.96
	Total			

- h.
- i. Report of Committees
 - a. Communications:
 - b. Audit Committee:
 - c. Swim Team: Hired 9 employees; 103 swimmers
 - d. Socials:
 - e. Parties:

6. Next Board Meetings Scheduled: TBD

7. Adjournment: 10:20pm