

**LOS RANCHITOS CABANA CLUB Board of Directors Meeting  
Agenda & Minutes: Tuesday, June 13, 2023 7pm at LRCC**

1. Meeting Call to Order: 7:08pm
2. Roll Call of Board Members: President (James), VP (eric), Treasurer (Geoff), Membership (Sue), Sharks/Director 2 (Celeste), Director 1 (Anne), Aquatics (Kristine), Social Chair (Lindsay)
  - a. James asks to discuss board meeting etiquette and guidelines for future meetings (draft was passed around for discussion, asks to review and share suggestions for final copy prior to next meeting)
    - i. Agenda available ahead of time (deadline prior to meeting?)
    - ii. All reports ready prior
    - iii. Show appreciation and acknowledge efforts
    - iv. Will share editable version for suggestions
3. Approval of May 2023 Minutes: Eric S motions for approval with Membership Report missing, Geoff seconds, Anne abstains, motion passes.
4. Old Business
  - a. FILE - SC County 571-L Business Property Statement--Action item for James Gardner *James needs to do this in person so this is still pending*
  - b. Capital improvement committee - how do we ask for this help, survey in newsletter
5. New Business
  - a. Proposal to host Moreland West Neighborhood Association community event in the fall *Lots of upside to this for increasing membership and community engagement, Eric will get a dialogue going about specific dates, details, etc.*
  - b. Social Committee Signup Genius: add a few slots to get the social team some help executing events as well as help get items/goods donated to support upcoming events. *Yes, sign up genius can also be leveraged to sign up for the event itself as well as buying pizza*
  - c. Reimbursement form for participation refund: option to receive reimbursement via Zelle transfer *Geoff says no problem all set*
  - d. Board of Director monthly meeting dates *July 11 @7:15 - 9:15*
  - e. *Proposed paperwork retention and records keeping from James/Sue - will be up for approval at next meeting*
  - f. [LRCC List of Critical Board of Directors Activities](#) *health department good through 7/31 so that is expected in the coming month*
6. Reports of Officers, Boards, Standing Committees
  - a. President: James has expressed on behalf of the board our appreciation for the volunteer efforts of Amanda Fenton, who helped to re-establish our social events this year and to Kasia Murdoch for committing her time to support our membership through managing our season opening registration. All board members are in agreement of this. Thank you!
  - b. Vice President: Thank you to Scott and Lindsay for putting on a great Pizza/Bingo night and creating some great momentum for our upcoming social events. Eric is also working to add more slots on behalf of the social committee to encourage members to participate and help with these events while taking care of their participation fee. Eric will also reach out to communications to include this in the next newsletter(see above)
  - c. Treasurer: shared our current P&L highlights include membership hitting budget target, swim lessons tracking a little slow (this is mainly due to a delay getting lifeguards hired). Tree removal fence repair has been moved to correct budget line.
  - d. Secretary: absent today
  - e. Facilities:
  - f. Aquatics: Lifeguards started this week but attendance has been low, will keep an eye on this for scheduling. Swim lessons have started, lap rope needs to be assembled (James will handle)
  - g. Social Committee: (Lindsay) recap of Pizza/Bingo Night, event was a success. Lindsay provided an accounting of expense and revenue from pizza sales. Lindsay and Scott now

have access to Socials email and have been connected to get calendar and newsletter updates. Board action items:

- i. Share the upcoming dates with friends!
- ii. Push advertising in newsletters

**Stripe + Cash Transactions (QuickBook sub-accounts) - YTD as of 06/13/**

Account Number	Account Description	Stripe Amount	Cash Amount	Combined Amounts
	Total Gross amount collected.....	122,635.50	4,150.00	126,785.50
4010	Membership Dues	91,870.00	2,460.00	94,330.00
	LRCC Early Reg Disc	-2,597.50	-100.00	-2,697.50
	Membership Discount	-4,737.50	-295.00	-5,032.50
4020	Shark Program Fees	4,850.00	-300.00	4,550.00
4025	Participation Fee	6,520.00	200.00	6,720.00
4030	Key Fees	940.00	20.00	960.00
4110	Swim Lessons - Private	480.00		480.00
4120	Swim Lessons - Group	900.00		900.00
4130	Swim Lesson Program Fees (non-member)			0.00
4225	Party Fees - Deposit	750.00	0.00	750.00
4510	Sharks Reg Member	21,700.00	1,725.00	23,425.00
	Sharks Early Reg Disc	600.00	-75.00	525.00
	Sharks Fees Comp	-2,550.00	200.00	-2,350.00
4520	Sharks Swim-A-Thon	3,450.00	275.00	3,725.00
4910	Pool Snack Income	80.00	0.00	80.00
		508.00		508.00
4920	Guest Passes	98.00	40.00	138.00
6225	Party Fees - Refund	-250.00	0.00	-250.00
6310	Shipping & Handling	15.00	0.00	15.00
	<b>Sub-total</b>	<b>122,626.00</b>	<b>4,150.00</b>	<b>126,776.00</b>
6350.1	Stripe Fee	-3,804.20	0.00	-3,804.20
	<b>Total</b>	<b>118,821.80</b>	<b>4,150.00</b>	<b>122,971.80</b>

h. Membership:

**Wufoo - YTD as of 06/13/23**

Membership counts as of 06-13-23	Number of Families by Number of Children						Total Members
	5 Children	4 Children	3 Children	2 Children	1 Children	0 Children	
NEW LRCC Membership PLUS Sharks Swim Team	0	1	0	6	2		9
RETURNING LRCC Membership PLUS Sharks Swim Team	1	1	4	27	6	0	39
NEW Family Membership	0	1	7	17	6	2	33
RETURNING Family Membership	0	3	10	33	9	11	66
NEW Senior Membership	0	0	0	0	2	8	10
RETURNING Senior Membership		1				6	7
<b>General Count</b>	<b>1</b>	<b>7</b>	<b>21</b>	<b>83</b>	<b>25</b>	<b>27</b>	<b>164</b>
NEW Sharks Swim Team ONLY	0	0	1	0	5	0	6
RETURNING Sharks Swim Team ONLY	0	0	0	5	8	0	13
<b>Program Count</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>5</b>	<b>13</b>	<b>0</b>	<b>19</b>
<b>Grand Total</b>	<b>1</b>	<b>7</b>	<b>22</b>	<b>88</b>	<b>38</b>	<b>27</b>	<b>183*</b>

\* Includes discounted registrations (a separate list will be provided at a later date).

- i. Report of Committees--All committee members are invited to the first 30 minutes of each board meeting to provide updates. Please send committee reports to the Secretary prior to each board meeting.
  - a. Communications: not present but we have a lot of content for the next newsletter/emailing: social events, participation opportunities, president is looking for audit committee volunteers, don't forget you can book parties, upcoming home swim meet/events, thanks to Dawn(?) for helping with many things around the pool recently
  - b. Audit Committee:
  - c. Swim Team: First meet was a big success, next meet is coming this week against Morgan Hill
  - d. Socials: Pizza and Bingo was a success! Our Social team put on a great event. We should be sure to share her photos and an acknowledgement in our next email blast. To me the biggest takeaway is that it does not matter that it was the same day as a home swim meet; that was probably a plus since it gave non swim team families something to look forward to on a meet day when the pool was otherwise closed most of the day.
  - e. Parties:

6. Next Board Meetings Scheduled: July 11 7:15pm

7. Adjournment: 9:18pm