

**LOS RANCHITOS CABANA CLUB Board of Directors Meeting
Agenda & Minutes: Tuesday, July 11, 2023 7:15pm at LRCC**

1. Meeting Call to Order: 7:19pm
2. Roll Call of Board Members: VP (Eric), Treasurer (Geoff), Sharks/Director 2 (Celeste), Aquatics (Kristine), Social Chair (Lindsay), Director 1 (Anne), Secretary (Eilis)
 - a. Approval of June 2023 Minutes: Geoff motions to approve, Celeste seconds, Eilis & Kristine abstain; motion passed
3. Old Business
 - a. Review meeting etiquette and guidelines for future meetings
 - i. Set deadline for agenda items
 - ii. All reports sent to Secretary prior to meeting
 - iii. Show appreciation and acknowledge efforts
 - iv. Secretary will share an editable version of the agenda for suggestions
 - v. Action Item: *Celeste to Review Robert's Rule of Order at the August board meeting*
 - b. FILE - SC County 571-L Business Property Statement--Action item for James Gardner *James needs to do this in person so this is still pending*
 - c. Capital improvement committee - how do we ask for this help--Suggestion: Seek interest in newsletter to form a committee
 - d. *Proposed paperwork retention and records keeping from James/Sue - tabled until the next board meeting*
4. New Business
 - a. Hiring regular pool service that comes at least once a week, vacuums, checks water chemistry, etc. Our volunteer CPO could coordinate & oversee this vendor? Eilis received one quote for \$1,200/month which includes: 2x week service, chlorine and acid, chemical tests/records, floor vacuum, pool wall brush, clean top netting..etc. Board to pursue additional quotes. Eilis to obtain a quote from the first bidder for the winter months as well.
 - b. Purchasing an automatic vacuum for the pool- Daniel is working on getting a quote from Leslie's pool supply.
 - c. Consider having Lifeguards check the pool chemistry at the beginning of their shift and enter it into a daily log? Kristine is checking the chemistry now and updating the supply list for needed supplies. She will have the lifeguards check after the swim team ends. (write-up and training needed)
 - d. Ideally, it would be best to have our Chemtrol unit, be a wi-fi unit, so it could notify us remotely of water chemistry. Per James: I understand in 2019, when we replaced our Chemtrol Unit, the LRCC board decided against the wi-fi unit. I believe it is typically a difference of \$700-900. Next time we replace our chemtrol unit, I think it is absolutely necessary to have the wi-fi model.
 - e. [LRCC List of Critical Board of Directors Activities](#)
 - f. Motion by Celeste Gaither: Appoint Sue Ott as interim membership chair with all rights and privileges. Eric seconds; motion passed.
5. Reports of Officers, Boards, Standing Committees
 - a. President:
 - i. Ordered some new signs, many required by the health dept, including No Guard on Duty, CPR, Pool Capacity, etc. In addition, we have 2 new safety signs now posted at the pool.
 - ii. Ordered some basic pool chemical safety protective equip, Apron, Eye protection & gloves.
 - iii. On the 4th of July, Lindsey, noted that children kept slipping on the smooth concrete in front of the fridge. I purchased a small rubber mat and have placed it in front of the fridge, think this will make it a bit safer. Thanks Lindsey for the keen observation.

- iv. I have finished mounting a simple rack for holding mops, brooms, etc. It is located by the BBQ area sink.
 - v. I have hung the new mirror in the unisex restroom.
 - vi. I have the lap lane rope at home, making a few modifications and will bring it back to LRCC on Thursday.
 - vii. I am working on following up on our new AED, which still has not arrived. I called the company last week and have not yet heard back from them. They were backordered at one point. I will continue to follow up and keep everyone posted.
- b. Vice President: Worked with Lindsey and the social committee to be successful in their event. The committee seems to be happy in their role and the success of the events.
 - c. Treasurer: 111% of budgeted membership; fixed the sub accounts of a few items, action item for Geoff to follow up with James about Lowe's receipts to make sure they are under the correct sub account; Look at the reserve study at the next board meeting; QuickBooks needs be fixed
 - d. Secretary: Eilis to contact pool company regarding the pool light repair
 - e. Facilities:
 - f. Aquatics: Lifeguards are not available after August 13th--need to turn off the party link.
 - g. Membership: 199 members

Wufoo - YTD as of 07/10/23

Membership counts as of 07-10-23	Number of Families with Children						Total Members
	0 Children	1 Children	2 Children	3 Children	4 Children	5 Children	
NEW LRCC Membership PLUS Sharks Swim Team		2	6		1		9
RETURNING LRCC Membership PLUS Sharks Swim Team		6	27	4	1	1	39
NEW Family Membership	2	10	22	7	1		42
RETURNING Family Membership	13	10	33	10	3		69
NEW Senior Membership	9	3					12
RETURNING Senior Membership	8				1		9
General Count	32	31	88	21	7	1	180
NEW Sharks Swim Team ONLY		5		1			6
RETURNING Sharks Swim Team ONLY		8	5				13
Program Count	0	13	5	1	0	0	19
Grand Total	32	44	93	22	7	1	199 *

* Includes discounted registrations (a separate list will be provided at a later date.)

Stripe + Cash Transactions (QuickBook sub-accounts) - YTD as of 07/10/23

Account Number	Account Description	Stripe Amount	Cash Amount	Combined Amounts
	Total Gross amount collected.....	133,940.00	4,450.50	138,390.50
4010	Membership Dues	100,400.00	2,460.00	102,860.00
	LRCC Early Reg Disc	-2,597.50	-100.00	-2,697.50
	Membership Discount	-4,737.50	-295.00	-5,032.50
4020	Shark Program Fees	4,850.00	-300.00	4,550.00
4025	Participation Fee	7,070.00	200.00	7,270.00
4030	Key Fees	1,100.00	20.00	1,120.00
4110	Swim Lessons - Private	1,920.00		1,920.00
4120	Swim Lessons - Group	1,350.00		1,350.00
4130	Swim Lesson Program Fees (non-member)	350.00		350.00
4225	Party Fees - Deposit	850.00	0.00	850.00
4510	Sharks Reg Member	21,700.00	1,975.00	23,675.00
	Sharks Early Reg Disc	600.00	-75.00	525.00
	Sharks Fees Comp	-3,225.00	200.00	-3,025.00
4520	Sharks Swim-A-Thon	3,450.00	325.00	3,775.00
4910	Pool Snack Income	194.50	0.50	195.00
4920	Guest Passes	896.00	40.00	936.00
4930	Socials Income	298.50		298.50
6225	Party Fees - Refund	-550.00	0.00	-550.00
6310	Shipping & Handling	21.00	0.00	21.00
	Sub-total	133,940.00	4,450.50	138,390.50
6350.1	Stripe Fee	-4,257.10	0.00	-4,257.10
	Total	129,682.90	4,450.50	134,133.40

- h. Report of Committees--All committee members are invited to the first 30 minutes of each board meeting to provide updates. Please send committee reports to the Secretary prior to each board meeting.
 - a. Communications:
 - b. Audit Committee:
 - c. Swim Team: Pancake breakfast next week. Champs on 7/22.
 - d. Socials: Good turn out at 4th of July social. Communication went out earlier. About 15 families brought sides to share. Advertisements of social events are not getting posted on social media. Eric to connect with Laura about LRCC Communications email and social media accounts and mailchimp announcement. Suggestion from member: ice machine
 - e. Parties:

6. Next Board Meetings Scheduled: August 7th at 6pm

Adjournment: 9:36pm